

**JC Arts and Culture Trust Fund Committee Meeting**

**Dec. 6, 2021**

Minutes taken by Midori Yoshimoto (Secretary)

Attendees: Christine Goodman (non-voting), Heather Warfel JCAC (non-voting), Councilwoman Mira Prinz-Arey (non-voting), Lisa Bellan-Boyer, Elizabeth Phillip Lorenzo, Cheryl R. Riley, Andrew Suarez, and Midori Yoshimoto (remotely through Teams), Susan Justiniano (non-voting public)

5:46 Call to order

5:47 Pledge of Allegiance

5:48 Sunshine Statement

5:49 Roll call – all present (except Joe Harkins and Angelica Sanchez)

5:53 Minutes from meeting of November 29, 2021 approved with a correction from LB

5:55 Old Business: JCAC's administrative fee of 5%  
CG distributes JCAC's response to the question and MOU with the City  
HW explains the reasoning behind 5% and other funds JCAC administers  
Discussion on the timing of Individual Artists grant release  
Discussion on information distribution (online, paper); concern of discrepancy  
CR asks if the trust fund is interest bearing. CG and MPA answer: most likely not  
It does not need to zero out annually  
Individual Artists Grant won't be ready at the same time  
CG mentions the need to publicize info on Individual Artists Grants at the same time  
EL says the Committee needs to draft ARP and approve it next Monday

6:52 New Business - none

6:53 SJ Glad to attend the meeting and spread the word about the application

6:54 Meeting adjourned