

JC Arts and Culture Trust Fund Committee Meeting

Nov. 29, 2021

Minutes taken by Midori Yoshimoto (Secretary)

Attendees: Christine Goodman (non-voting), Lisa Bellan-Boyer, Joe Harkins, Elizabeth Phillip Lorenzo, Cheryl R. Riley, Angelica Sanchez, Andrew Suarez, and Midori Yoshimoto (remotely through Teams)

5:43 Call to order

5:44 Pledge of Allegiance

5:45 Roll call – all present (ASu joined 5:46; JH joined 5:50)

5:47 Minutes from meeting of November 15, 2021 approved with all stated corrections

5:48 Grant Structure and Procedures continued discussion

P. 2 Operating Grants

ASu agrees to start with a lower amount and adjust it as needed.

Asa proposes \$25,000 as the starting amount and EL seconds it

6:08 Voted and approved the max amount of \$25,000 for Operating Grant with all in favor.

CR suggests that the committee reviews the amount after the first year

Asa proposes \$17,500 as the starting amount for Arts Education and Program Grants and CR seconds it

6:17 Voted and approved the max amount of \$17,500 for Arts Education and Program Grants with all in favor

6:18 CG explained options for the administration of Individual Artists Grants

6:27 JH asked if individual artists are aware of our meetings. CG said the dates and information are posted on the Cultural Affairs website, and posted in accordance with the Open Meetings Act

6:34 CG reads from the Ordinance; 5% of the Trust Fund goes to JCAC

CG will ask for an RFP proposal for Individual Artists Grants and the breakdown of 5% to JCAC

6:53 EL suggests adding a proof of JC residency to Individual Artists Grants

JH suggests a proof can be chosen from a list of documents

P. 3 - 4

7:00 MY asked if Colleges and Universities can also apply for Arts Education programs that are open to public. After some discussion, all agree.

7:05 All agree to Deadlines

7:09 JH asked artist statement to be added to Applicant Information

CG explained that it will be included under Individual Artist Grants

7:12 Budget Narrative approved

7:19 Engagement. Direct Public Benefit, Reporting/Evaluation approved

7:21 ADA Plan approved

P. 5

- 7:25 ASu reminded Letter of collaboration/partnership to be added to Support Materials
CG briefly explained Neighborly software. LBB recommended breakout trainings in different languages.
- 7:29 The rest of Guidelines approved
- 7:33 Dec. 6 meeting date agreed
- 7:34 Meeting adjourned