

Art & Culture Trust Fund Committee Meeting  
Monday October 18, 2021

- 4:04 pm Call to order
- 4:05 pm Pledge of Allegiance
- 4:06 pm Sunshine agreement read by Director Christine Goodman
- 4:08- 4:16 pm Attendee introductions
  - Director Christine Goodman – non-voting
  - Andrew Suarez
  - Heather Warfel – non-voting
  - Lisa Bellan-Boyer
  - Councilwoman Mira Prinz-Arey – non-voting
  - Elizabeth Philips Lorenzo
  - Claudia Ciaccio (Secretary) – non-voting
  - Midori Yoshimoto
  - Cheryl R. Riley
  - Joe Harkins
  - Angelica Sanchez – not present
- 4:16 pm Councilwoman's thank you to the committee
- 4:17 pm Review documents
  - Executive committee to vote on
  - Policies and procedures manual – needs to be voted on
    - Councilwoman recommends getting it on the first council meeting in November 8<sup>th</sup>, deadline to get onto the agenda is October 28<sup>th</sup>
- 4:24 pm Councilwoman exits the meeting
- 4:24 pm Continue reviewing documents
  - Applications – release to the public
  - Grant Art review panel – reviewing and scoring based on their professional opinions
  - Discuss ethics on voting, if a person has a personal interest or connection
- 4:33 pm Attendees provided their addresses to be sworn in
- 4:34 pm Continue reviewing documents
  - Discuss different grant options based on each project
  - Prioritizing the handbook so it can go to council
  - How do people apply? Online, library – make sure the information and ability to apply is not strictly online or is able to get access to a computer
- 5:10 – 5:11pm Committee members are sworn in
- 5:12 pm Continue discussion, reviewing documents
- 5:14 pm Review policies and procedures handbook
- 5:29 pm vote to amend to say, 'current grantee or applicant' Article VII, Section 2
- 5:29 5:49pm Continue reviewing Policies and Procedures Handbook
- 5:50 pm Motion to vote for date adjustment and Article VII, Section II, and typo by Elizabeth Philips Lorenzo, seconded by Joe Harkins
  - All in favor 7, one absent: Angelica Sanchez
- 5:51 pm Review roles and role descriptions

5:52 pm Nominate/Vote for Chairperson

5:56 pm Nominate Recording Secretary Midori

5:58 pm Elizabeth nominated herself for Co Chairperson, Joe second the motion

5:59 pm Vote for Recording Secretary Midori Yoshimoto

6:00 pm Meeting adjourned